



Connect & R X U S V H D G L Q & K W F N O L V

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Connect Course Readiness Checklist

Follow this checklist to get your Connect course ready for students to start learning.

Getting Started

... Bookmark the [Connect login page](#) and update your account password ±you should have an email with the information.

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\RXU FRXUVH DXWKRU RU WLWOH 6HOHFW WKH RQH \RX¶Y
McGraw Hill rep about getting a Prebuilt OLG-aligned course added to your account for a course that is instructionally aligned, and you can edit to fit your needs.

... Edit the course and section titles and section URLs as needed

... Make sure the time zone setting is set to the correct time zone.

¾ [Watch the Learn Connect Basics Video here.](#)

Build and Manage Your Course

... Determine which assignment types (i.e., SmartBook, Homework, Exams) will be used in your course, as well as the percentage of course grade. User Guides are available on the Add Assignment tab in your Connect course for most assignment types to help you get started. Click the Student View button to s



- ... If your course has been copied to you, determine whether you want to change any of the assignment points, policies, or settings, and/or add or delete any assignments.
- ... Add or edit assignments. Click on the info icon next to each assignment to review content and policies.
 - ... Determine what point value each assignment will have.
 - ... Set start dates (optional) and due dates (required) for assignments.
 - * *Reduce noon/midnight confusion by making assignments due at 11:59 PM.*
 - ... Double-check the assignment policy settings to ensure they align with your syllabus.
- ... Think about how you want to structure the course. Do you want to add groups (folders)? Do you want to group by chapters or due dates? Do you want all assignment types together (for instance, all SmartBook assignments, all quizzes, etc.)?
 - * *We recommend integrating your Connect assignments throughout the semester on a consistent cadence (i.e., Wednesdays and Sundays at 11:59 p.m.) and noting that in your syllabus.*
- ... Review your course and duplicate for each section you teach and/or copy to other instructors' sections as needed.

Preparing for the First Day of Class

- ... Finalize your syllabus. Include language in your syllabus to explain what Connect is, how Connect will be used in your course, and how students will register. Find all the information you need below in the [Connect SyllabusGuide](#).

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First Day of Class and Beyond

... Make sure students are familiar with their purchase options and know how to register for Connect using the resources you shared.

... Check your section



EXPECTATIONS AND POLICIES RELATED TO COURSE ASSIGNMENTS

Course assignments will be scheduled, completed, and recorded in Connect. All students are required to complete every assignment by the due date listed.

TECHNICAL AND SUPPORT INFORMATION

If you are having trouble registering for or accessing Connect, please contact McGraw+ L O O ¶ V Customer Support. Live chat, email, and phone support are available 7 days a week.

When contacting a support agent, you will always receive a case number. It will be important to save this case number if additional follow up or documentation is needed.

Website: www.mhhe.com/support | Phone: (800) 331 -5094 Hours (EST)



OPTION 2	<p>link, which will take you to the Connect registration page where you can follow the prompts.</p> <p>At that time, you will need to do one of the following:</p> <ul style="list-style-type: none">x Enter your access codex Purchase access onlinex Begin your 14-day Temporary Access period <p>Please note: After you register, you will have the option to purchase a low -cost, binder-ready, loose-leaf print version of the text through Connect. This is optional and will be shipped directly to you.</p>
OPTION 3	<p>Purchase from the bookstore:</p> <p>Purchase a Connect code at the bookstore and register either with the course link provided by your instructor. During the registration process, you will be prompted to create a new account or login with an existing Connect username and password.</p> <p>At that time, you will need to do one of the following:</p> <ul style="list-style-type: none">x Enter your access codex Purchase access onlinex Begin your 14-day Temporary Access period <p>Please note: After you register, you will have the option to purchase a low -cost, binder-ready, loose-leaf print version of the text through Connect. This is optional and will be shipped directly to you.</p>
OPTION 4	<p>Inclusive Access:</p> <p>Your Connect access for this course is already available to you through your course registration. The required course materials are accessed directly through {ENTER LMS NAME HERE} and assignments are available today.</p>

Student welcome email template

Welcome everyone -

To make sure that we get off to a good start, there are some things you should know about sy/are some things you should know about



Tech Support Hours and Contact Information

CALL: (800) 331-5094

EMAIL & CHAT: mhhe.com/support

Monday - Thursday: 24 hours

Friday: 12 AM-9 PM EST

Saturday: 10 AM-8 PM EST

Sunday: 12 PM-12 AM EST

Find additional resources and Connect Training Series videos at supportateverystep.com