Writing Assignment

Contents

Quick Start.....

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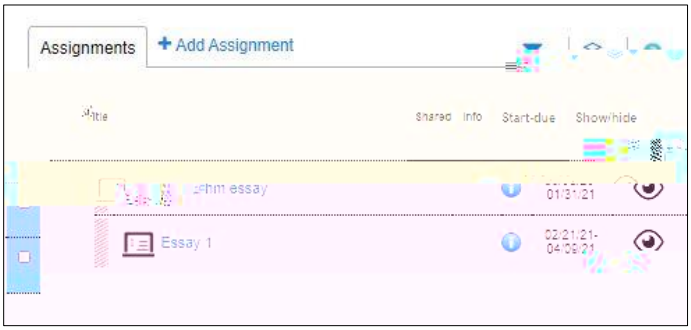
4. Set the Score the assignment will be worth.

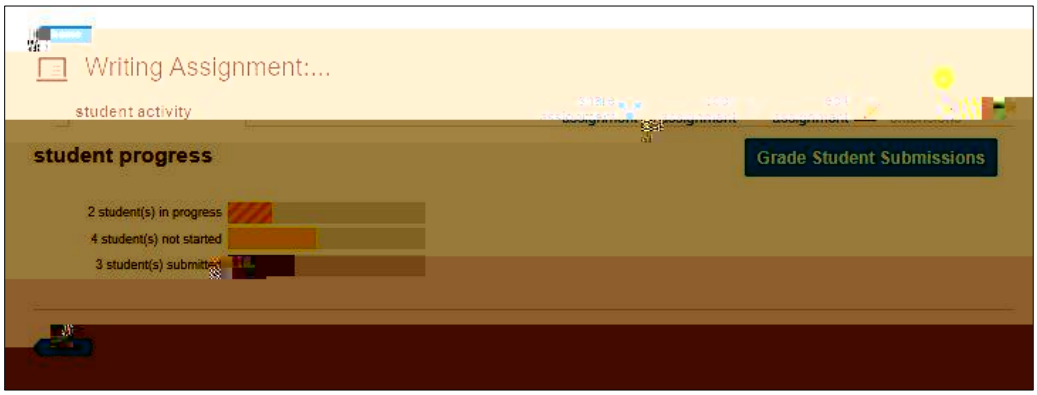
Click Continue to do a final review of the assignment name, due date, and points. Then click Assign .



The new Writing Assignment will appear with the other assignments on your course homepage.

Grading Writing Assignment

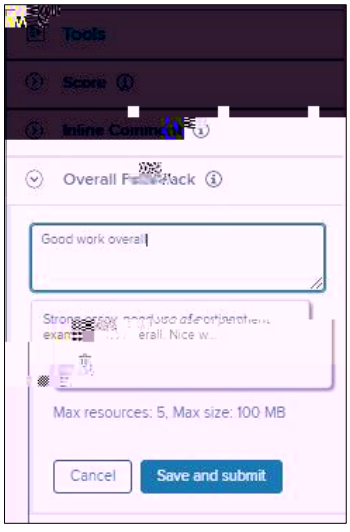
: K H Q \ R X ¶ U H U H D G \ W R V W D U W J U D G L Q J V W X G H Q W V ¶ : U L W L Q
F O L F N L Q J L Q W R W K H D V V L J Q P H Q W L Q \ R X U F R X U V H K R P H S D J H
progress on the assignment ±click Grade Studen t Submission in the upper-right corner to begin.



/HW¶V WDNH D TXLFN WRXU RI WKH :ULWLQJ $VVLJQPHQW JUD

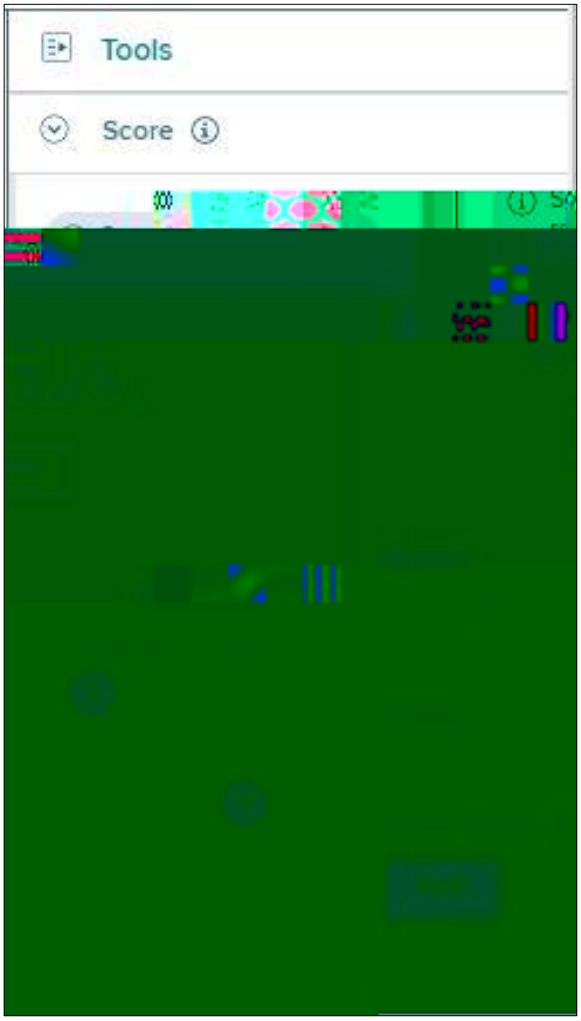
1. You can choose which student assignment you want to grade using the dropdown list in the upper-left corner of the page. The list is searchable and alphabetized to help you track your progress.
2. <RX¶OO EH DEOH WR UHYLHZ WKH DVVLJQPHQW GHWDLOV prompt and rubric, at the top of the page.
3. The student submission will be in the essay box.
4. <RX¶OO ZDQWTWR RSHQ WKH Tools on the right side of the page before you begin your review, to leave comments and grade the submission.

Inline comments enable you to highlight specific SDUWV RI WKH VWXGHQWV¶ VXEPLVVL specific resources or website links for the student to see after you submit their grade. You can leave Inline comments as a written or audio comment and your comments are reusable as needed.



If you want to include a summary for the student, the Overall Feedback tool gives you the option to do that as a written or audio comment. You can attach specific resources or website links IRU VWXGHQWV WR UHIHUHQFH DVZHOO Save GRQH

and submit D Q G \ R X U F R P P H Q W V Z L O O E H D W W D F K H G W R W K H V W



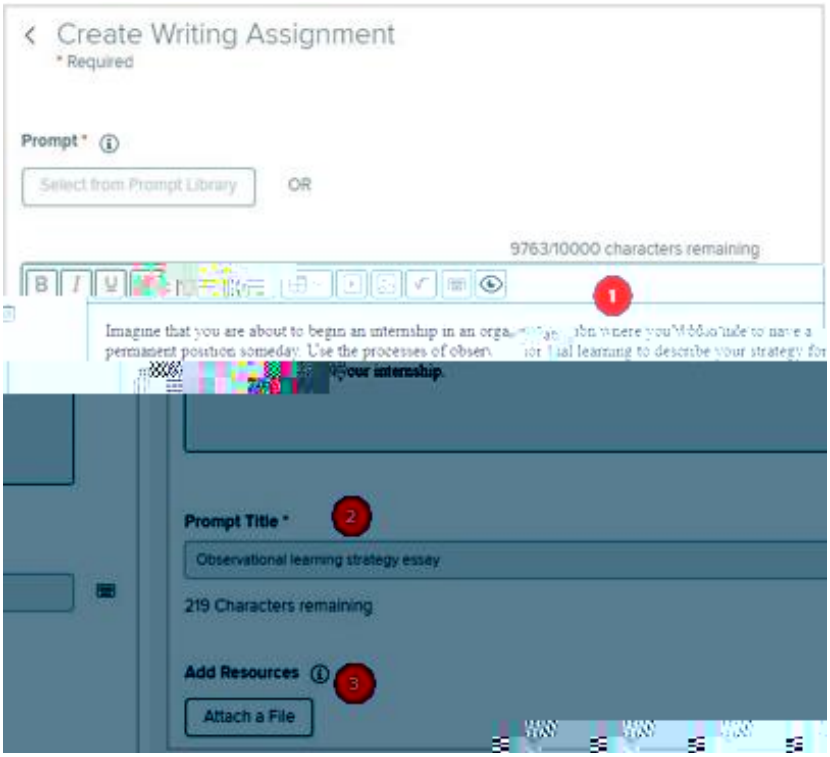
Finally, open the Score section and use the slider

submissions. This will release the scores for the class.

Deeper Dive

Create a Writing Assignment Prompt

, W ¶ V H D V \ W Build your own Writing Assignment Prompt and Rubric in just a few steps.



1. Enter your prompt copy in the box. You can include custom formatting, images, or special characters using the tools in the box.

2. Create a Prompt Title, which will identify the prompt in your prompt library. This is different than the Assignment Title that will appear in student V ¶ & R Q Q H F W F R X U V H assignment list.

3. Attach any additional files you want students to be able to access for the assignment.

]TJ Ew2Tm 2 0 0 re 003>4<00260052>4<00510051>-3<0048>-3<00460057>5< W* 5(s)-32 reignment. T

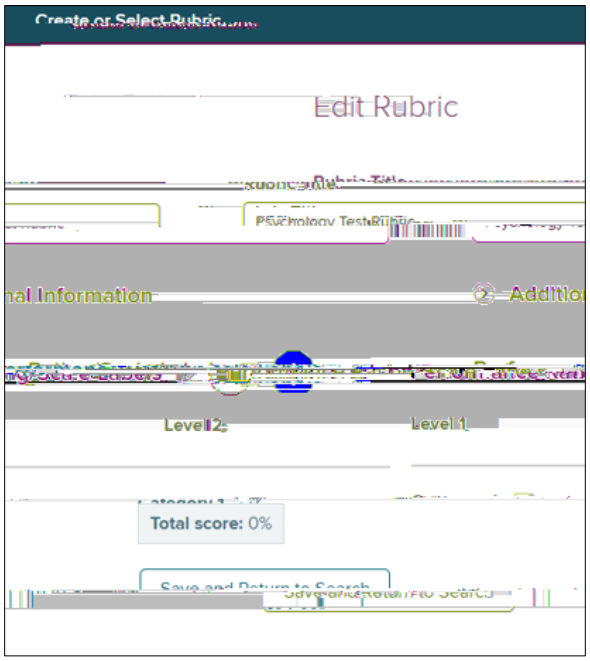
3. Select the level order.

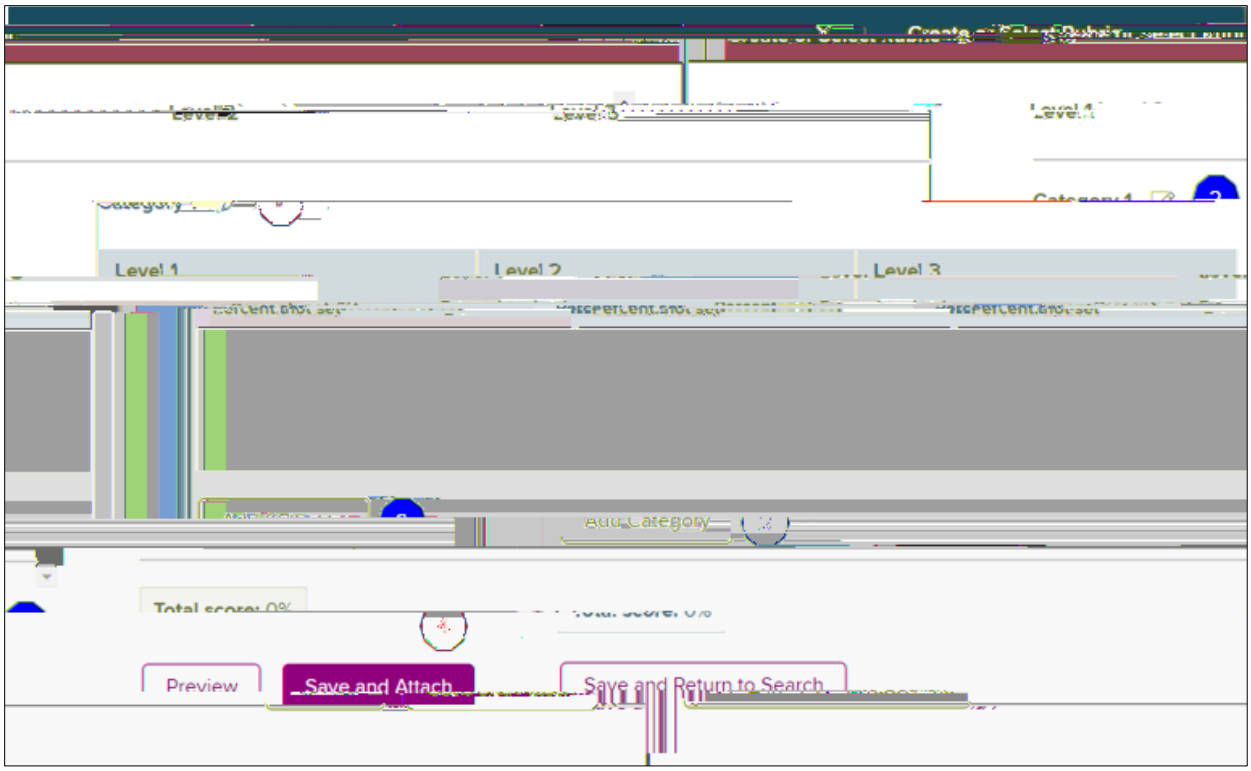
4. Select how to display the score ±we recommend using Points.

5. Click Next to move to the next step.

< R X ¶ U H D O P R V W G R Q H 1 R Z L W ¶ V W L P H W R D G G W K H \ ¶ O O E H graded on in the assignment.

1. Add performance rating/scale labels.
2. Enter category headings, point/percentage values, and criterion descriptions.
3. Add additional rubric categories.
4. 2 Q F H I L Q L V K H G V H O H F W





Customize a pre-built rubric

, I \ R X G R Q ¶ W O L N H W K H U X E U L F D W W D F K H G W R \ R X U S U H

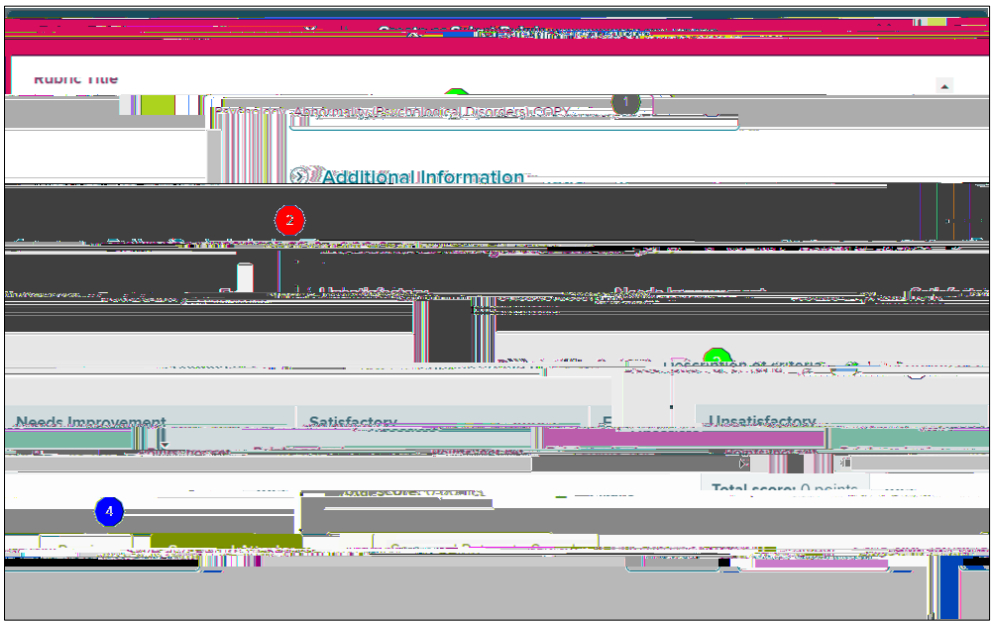
Built prompt, you can delete it and customize a rubric to your course needs.

To customize a pre-built rubric, click Delete , then click Create or Select Rubric . Choose the rubric you want and choose Duplicate to create a copy to edit.

1. Edit the rubric title.

2. Edit the performance rating/scale labels.

3. Edit the category heading, point/percentage values, and criterion descriptions.



4. Add additional rubric categories.

5. Once finished, select Save and Attach .